



Application No

HUMAN RESOURCES - SCHOOLS TEAM APPLICATION FOR TEACHING APPOINTMENT

POST _____
AT _____ SCHOOL

To be returned as indicated in the advertisement/information pack.

1 **LEGAL SURNAME** (Including preferred Title) _____
LEGAL FORENAME (Including preferred Title) _____
PREFERRED SURNAME _____ **PREFERRED FORENAME** _____

2 **ADDRESS** _____

Post Code: _____ Telephone No. (including STD Code) _____

Email Address _____

3 **National Insurance Number**

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|

4 DfES Ref No RP ____ / _____

5 **Present Post**
Name of LEA _____
Name and address of school / establishment _____

Tel No. _____

Post held _____ Perm/Acting/Supply (delete as appropriate)

Date of Appointment to School _____ to Post (if different) _____

Date free to take up appointment _____

Type of Appointment: FULL TIME/PART TIME (delete as appropriate)

Age Range of School _____

Salary/Allowance Details - please state current Scale e.g.TMS, Leadership and point within that scale (plus School Group, ISR and Allowances/TLR where applicable.)

Superannuation (please give details and dates of Part-Time Election/Election to Opt-Out/Election for Further Employment where appropriate)

6 Second subject offered _____

7 Previous employment

7 a) Teaching service: Teaching practice should only be included where the application is for a first teaching post. If supply with this Authority give dates of most recent duty.

| Name of school (include name of LEA if other than Northamptonshire) | F/T P/T Supply | School type:- Pri, Mid, Sec, Comp, CTC, GMS etc. | Age range of School | No on roll | Positions held and Salary Point | Commenced | | | Completed | | |
|--|----------------------|---|------------------------------|------------------|--|-----------|---|---|-----------|---|---|
| | | | | | | D | M | Y | D | M | Y |
| | | | | | | | | | | | |

7 b) Other Employers

| F/T P/T | Position held | D | M | Y | D | M | Y |
|------------|---------------|---|---|---|---|---|---|
| | | | | | | | |

8 Education

8 a) Secondary School attended

| Examinations in which successful Subjects | Level | Grade | YEAR |
|--|-------|-------|------|
| | | | |

| 8 b) University College attended (with dates) | F/T P/T | Degrees obtained (with subjects) | Pass/ Hons | Class and Division | Year Obtained |
|--|------------|-------------------------------------|---------------|-----------------------|------------------|
| | | | | | |

8 c) Teacher Training and other Professional Qualifications

| College or Department of Education attended (with dates) | F/T P/T | Qualifications obtained | Year Obtained |
|---|------------|-------------------------|------------------|
| | | | |

9 **Additional qualifications** e.g. Swimming Awards, Music Certificates, Coaching Awards

10 **Personal Interests**

11 **In Service Courses** relevant to this application, taken in the last 5 years

| In Service Courses | Date | Venue |
|--------------------|------|-------|
| | | |

12 Certain restrictions apply to the appointment to the same establishment of the County Council of persons who are closely related to existing members of staff. Are you closely related to any person employed in the Education Service in Northamptonshire? If so, please indicate the name and position of the person in question.

13 This appointment is excluded from the non-disclosure provisions under the Rehabilitation of Offenders Act 1974. **Applicants must declare any convictions** which for other purposes are "spent" and in the event of employment, failure to disclose such convictions could result in dismissal or disciplinary action by the Authority. Any information will be treated confidentially.

Have you ever been convicted of a criminal offence by a Court of law? YES / NO

If yes, please attach details including the offence and the date.

14 Letter of Application

This form should be accompanied by a separate letter of application.

15 Referees

For a practising teacher confidential reports will be sought from the Headteacher of the school in which you are currently employed, unless you indicate otherwise. If you are applying for your first headteacher post references are normally sought from your current headteacher and employing Authority. For existing headteachers applying for a second headship, references are usually sought from your Chair of Governors and employing Authority. Please give details below.

You should give details of at least two professional referees.

| | |
|--------------------------------|--------------------------------|
| (a) Title/Name _____ | (b) Title/Name _____ |
| Status _____ | Status _____ |
| Address _____ | Address _____ |
| _____ | _____ |
| _____ | _____ |
| Tel No. (incl. STD code) _____ | Tel No. (incl. STD code) _____ |
| Fax No.(incl. STD code) _____ | Fax No.(incl. STD code) _____ |
| E-mail address _____ | E-mail address _____ |

Any offer of appointment is subject to satisfactory Health and CRB (Criminal Records Bureau) Enhanced Disclosure Check .

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| <p>DECLARATION</p> <p>I declare that the above information is true. I will not approach any elected members or officers of the County Council in order to advance my appointment and I understand this will disqualify me from consideration; unless the advertisement invites me to contact a named individual to seek further details.</p> <p>Signed _____ Date _____</p> |
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